

**CITY OF STOCKTON – PUBLIC WORKS DEPARTMENT
ALPINE PERSHING MENDOCINO BICYCLE-PEDESTRIAN CONNECTIVITY
CITY PROJECT NO. WT24037/FEDERAL PROJECT NO. ATPSB1L-5008(205)
QUESTIONS AND ANSWERS**

Q1. I had a question on submitting the fee. Are we needing to submit our cost proposal via the Federal 10-H1 form, or will our standard rates be ok? I just wanted to make sure we prepared this correctly.

Ans: The cost proposal shall have a summary spreadsheet, which consist of all the listed items in section 6.10 of the RFP. Per the latest LAPM, Exhibit 10-H1 form has been removed. Instead, consultant shall follow and provide the sample cost proposal 1 from the A&E website. The link to the A&E website can be found in LAPM Section 10.1.2 at the top of Page 11. Also, the cost dollar amount must match to the decimal for both in the spreadsheet and the cost proposal.

Q2. In Q&A #1 you reference the LAPM 10.1.2. We do not see this document on the City site. Can you please provide it?

Ans: The Local Assistance Procedures Manual (LAPM) is a Caltrans document. Please refer to the answer for Q1 above and see link to Caltrans' Local Assistance website for LAPM Chapter 10.
<https://dot.ca.gov/-/media/dot-media/programs/local-assistance/documents/lapm/ch10.pdf>

Q3. We also do not see the sample contract agreement. Can the City please provide this as well?

Ans: Please refer to Attachment B, Instructions to Proposers. A sample service contract is included.

Q4. Under Section 4.1 Background Research, the consultant is directed to “review existing topographic mapping”. Please confirm if existing topographic data is available for this area, and if so, what will be provided to the consultant(s) by the City.

Ans: This project is within the City and County limits. Within City's limits of the project, City will provide any topographic that is available to the consultant for review. Within County's limits, the consultant shall contact and coordinate with the County to see if there are any topographic available for review.

Q5. Under Section 4.2 Environmental Services, the RFP mentions environmental clearance under CEQA and NEPA. Please confirm if NEPA clearance is required since there are no federal funds on the project.

Ans: Based on prior experience, in case the project switches unexpectedly from state only funds to federal funds, it is best to federalize the project at the beginning. Therefore, NEPA clearance is included.

Q6. Under Section 6.0 Required Proposal Content, please confirm the cover letter is not included in the 20 page limit.

Ans: As indicated in Section 6.0, cover letter is exclusive towards the page limit.

Q7. Under Section 6.6 Detailed Work Plan – Can the proposal include an outline of tasks (counting toward the 20 pages), but provide a detailed scope of work in an appendix?

Ans: For consistency between one proposer to another, please follow requirements under Section 6.6.

Q8. Can resumes be provided as an appendix?

Ans: Yes.

Q9. Please confirm only the following forms are to be included in the proposal:

- Department of Industrial relations Labor Compliance Self-Certification
- Title VI Violation Self-Certification

Ans: Please follow Instructions to Proposers, Attachment B, on what documents shall be included in the proposal and what shall be included in the sealed cost proposal.

Q10. Please confirm the following forms are to be provided by only the prime consultant:

- Department of Industrial Relations Labor Compliance Self-Certification
- Title VI Violation Self-Certification

Ans: All required forms must be provided by the proposer and subconsultant.

Q11. Please confirm you need four (4) bound sets of the proposal and one (1) unbound proposal hard copy, and that the electronic copy should be submitted via email.

Ans: Yes. Please refer to RFP Section 5.1 on how to submit the hard copies and electronic copy proposal.

Q12. Is the Detailed Scope of Services separate from the Detailed Work Plan and excluded from the page limit?

Ans: The Work Plan will describe how the Scope of Work will be developed and implemented. Therefore, it cannot be separated nor excluded from the page limit count.

Q13. Because the ATP Cycle 6 Grant Application is included as part of the RFP materials, are you able to share any of the exhibits from the grant, including but not limited to the cost estimate, project layout/plans, etc?

Ans: This information is already available for the public to view and obtain through the California Transportation Commission (CTC) on their Active Transportation Program (ATP) website. Please go to the CTC ATP website <https://catc.ca.gov/programs/active-transportation-program>, click on 2023 ATP (Cycle 6), scroll down to 2023 ATP Final Scores, click on the 2023 successful ATP Application pdf, and finally, find and click on the application ID (10-Stockton, City of-1) to obtain the project's grant application.

Q14. Regarding Alpine Pershing Mendocino Bicycle-Pedestrian Connectivity (WT24037/ATPSB1L-5008(205)), does "Exhibit 12-B: Bidder's List of Subcontractor (DBE and Non-DBE) - Part 1 and Part 2" need to be completed and submitted in the proposal?

Ans: Yes. The exhibits listed in the sample service contract of the Instruction to Bidder shall be submitted in the proposal.